

**New St. James Presbyterian Church
London, Ontario**

Confidential Bursary Reference Form

Dear Academic Referee:

I, _____, am applying for a bursary from New St James Presbyterian Church in London, Ontario, which is being offered to assist me with my academic studies.

The selection committee for this bursary has requested that I seek out an academic reference. I would be grateful if you could complete the reference questions below and forward this form electronically by **September 30** to New St James Presbyterian Church at admin@newstjames.ca

Please insert "Confidential Bursary Reference Request" in the subject line.

Thank you for completing the form below and submitting it by September 30.

Signature of Applicant: _____

FOR COMPLETION BY REFEREE:

Thank you for agreeing to complete this reference form for this applicant given your academic knowledge of this candidate. This will assist New St James in making a final decision regarding bursary distribution.

Name of Applicant:

Name of Referee:

Relationship to the Applicant:

How long have you known the applicant:

Date Form Completed:

Please comment below on the above applicant for this bursary under the following topics:

1. In what year of their program is the applicant currently enrolled?
2. Is the applicant full time or part time in their current program?

3. Is the candidate on track to complete their program successfully?

Yes **No** **Not able to answer**

4. To your knowledge is this applicant in financial need consistent with the requirements of this bursary?

Yes **No** **Not able to answer**

5. Additional comments regarding this candidate:

6. I agree/do not agree to be contacted regarding this application. If agreeable, please provide:

Telephone number:

Email address:

THANK YOU FOR COMPLETING THIS FORM.

Please return electronically by September 30 to New St James Presbyterian Church, London Ontario at admin@newstjames.ca

Please insert "Confidential Bursary Reference Request" in the subject line.

**New St. James Presbyterian Church
London, Ontario**

Confidential Bursary Reference Form

Dear Referee from Home Congregation:

I, _____, am applying for a bursary from New St James Presbyterian Church in London, Ontario, which is being offered to assist me with my academic studies.

The selection committee for this bursary has requested that I seek a reference from my Home Congregation . I would be grateful if you could complete the reference questions below and forward this form electronically by September 30 to New St James Presbyterian at admin@newstjames.ca

Please insert “Confidential Bursary Reference Request” in the subject line.

Thank you for completing the form below and submitting it by September 30.

Signature of Applicant: _____

FOR COMPLETION BY HOME CONGREGATION REFEREE:

Thank you for agreeing to complete this reference form for this applicant given your personal knowledge of this candidate. This will assist New St James in making a final decision regarding bursary distribution.

Name of Applicant:

Name of Individual providing this Reference:

Relationship to the Applicant:

Date Form Completed:

Please comment below on the above applicant for this bursary under the following topics:

1. How long has this applicant been a member of your congregation?

2. How has this applicant contributed to the life of your congregation?

3. To your knowledge is this applicant in financial need consistent with the requirements of a bursary?

Yes **No** **Not able to answer**

Comments:

4. Additional comments regarding this candidate would be very helpful to the Selection Committee:

5. I agree/do not agree to be contacted regarding this application.

If agreeable, please provide:

Telephone number:

Email address:

THANK YOU FOR COMPLETING THIS FORM.

Please return electronically by September 30 to New St James Presbyterian Church, London Ontario at admin@newstjames.ca

Please insert "Confidential Bursary Reference Request" in the subject line.